

memorandum

DATE: February 1, 1991

REPLY TO
ATTN OF: Warren Atkins, Acting Facilities Manager

SUBJECT: Special Act Award, Edgar Morales

TO: C. E. Floyd, AW(0)

I would like to recognize Mr. Edgar Morales with a Special Act Award for his efforts as Acting Garage Foreman.

As you know, Mr. Morales is assigned as a Construction Representative at USP Atlanta. In January 1989, we were tasked with operating the Holdover Unit and Bus Maintenance activities, which had previously been accomplished at FCI Talladega. The result was an immediate shortage of staff in the garage to maintain the institution's vehicle fleet and the newly added buses.

Although granted an additional position, we experienced difficulty in finding a candidate who met all of the requirements of the position. At that time, I approached Mr. Morales with the thought of utilizing him "temporarily" in the garage. Edgar accepted the challenge in his usual positive and good natured manner.

Mr. Morales acted as the Garage Foreman for nearly eleven (11) months. The quality and quantity of work accomplished by Mr. Morales during that period of time was truly outstanding.

Due to the personal sacrifice of Mr. Morales during this period, I am recommending he be properly recognized by receiving a Special Act Award.

If you have any questions or require any additional information, please let me know.

cc: Harlan Pickett