



U.S. Department of Justice

Federal Bureau of Prisons

*Federal Correctional Institution
15801 S.W. 137th Avenue
Miami, Florida 33177*

March 8, 2001

MEMORANDUM FOR JANIE EHMIG, FACILITIES ADMINISTRATOR
SOUTHEAST REGION

/signed/
FROM: Michelle R. Elzie, Associate Warden Operations
SUBJECT: Special Act Award

This is to commend Mr. Edgar Morales for his assistance to the Chief Mechanical Services Department at FCI Miami and to thank you for your commitment to excellence in facilitating his temporary duty.

The three weeks that Mr. Morales was here has had a tremendously positive impact on the overall operations of the unit and has improved leadership and departmental efficiency.

Mr. Morales' organizational skills are exemplary and this was clearly evidenced by the results of his efforts. He managed to quickly assess the overall facility operation, developed and implemented a viable plan of action to ensure appropriate controls and completion of tasks. His level of professionalism is sincerely appreciated and your willingness to assist me during the absence of both the Facility Manager and the General Foreman reaffirms my commitment to the agency. He is recommended for a performance award commensurate with his special actions during this period.

Again, thank you!